

Installation of HMS

Installing Plugins

You must install the plugins in order to view/print information in HMS.

Go to our website:

<https://cv.mountainsidehosp.com/plugins.jsp>



Plugin Installation

[Java Runtime](#)

[AFP Document Viewer](#)

[Word Document Viewer](#)

[Update for Document Editing](#)

[Acrobat Reader for optimal report viewing/printing](#)

You will get a list of plugins available.
You must install all five in order to e-sign your documents.

Follow the directions for installation of the viewer. Accept the default items as they appear.

Once your plugins are installed, close this window. Open a new one and go to the main website <https://cv.mountainsidehosp.com> to login.

Pop Up Blockers:

Please make sure **ALL** your pop-up blockers are off. You may have more than one, depending on how many have been installed on your computer. You may get a bar at the top of the page telling you that a pop-up has been blocked. Click on the bar and “always allow pop-ups from this site”.

In Internet Explorer, go to “Tools” on the main toolbar. Then you can choose to turn pop-up blocker off.

If you have a Google toolbar, turn off the pop-up blocker there. You will see a star burst in the tool bar. Click it to allow pop-ups.

If you have Verizon DSL you may have to turn off the pop-up blocker in their security window.

AOL, Yahoo, and many other programs may have pop-up blockers as well.

If you continue to have problems, hold down the “CTRL” key to allow the pop-up blocker to be disabled temporarily. This will allow the transcription window to open. You will have to do this EVERY time.